

Cyngor Tref Caereinion Llanfair Llanfair Caereinion Town Council

MINUTES

of a meeting of the Full Council held on
Monday 14th March 2022 at 7pm
in the Youth Room of the Institute Llanfair Caereinion

Present were:

Cllr Wyn Williams	Cllr Ian Davies (Chair part)
Cllr Rob Astley	Cllr Hazel Davies
Cllr Viola Evans	Cllr Ursula Griffiths
Cllr Geraint Peate	

In attendance: Robert Robinson Town Clerk

Apologies for absence

Apologies for absence were received from Cllr Richard Derricutt, Cllr Cadvan Evans, Cllr Gareth Jones and Cllr Ceri Stephens.

184. Welcome by the Chair

The meeting received a welcome from the Chair.

185. Declarations of interest

The following declarations of interest were recorded:

Cllr W Williams	Minute 190.2	Cwmllynog Llanfair Caereinion
Cllr Ian Davies	Minute 190.2	Cwmllynog Llanfair Caereinion

186. Public Question Time and Participation

There were no members of the public present.

187. Minutes of the last meeting

The meeting considered and approved the minutes of the last Meeting – issued separately.

Proposed by Cllr Hazel Davies and seconded by Cllr Rob Astley. The vote was unanimous.

188. Actions taken since the last meeting

The meeting noted the actions to be taken from the last meeting.

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189. Financial (31st January 2022)

The meeting noted the financial reports as follows:

189.1 Current account	£42,239.75
Deposit account	£60,155.49
Grants	£25,000.00
VAT reclaim	£5,109.59
Total funds	£132,504.72

After all cheques cleared and VAT reclaim received the balance is £99,933.00 plus the VAT reclaim (approx. £11,250).

189.2 Management accounts

The meeting considered and received the management accounts as set out at appendix B of the agenda.

The meeting **AGREED** the revisions to the budget revisions to reflect the grant aid and projects.

Proposed by Cllr Ian Davies and seconded by Cllr Viola Evans. The vote was unanimous.

189.3 Orders for payment

The meeting considered and **approved** the orders for payment as set out at appendix A to these minutes.

Proposed by Cllr Ursula Griffiths and seconded by Cllr Viola Evans. The vote was unanimous.

190. Planning and Development

190.1 22/0272/FUL - Sports Centre, Caereinion High School, Neuadd Lane

Erection of a fence and floodlighting columns.

Fencing is 3m high and lighting poles 11m high.

The meeting **SUPPORTS** this application subject to consideration being given to ensuring such structures are not completed in a position which will need moving in the foreseeable future.

Proposed by Cllr Ian Davies and seconded by Cllr Ursula Griffiths. The vote was unanimous.

190.2 22/0282/CLE - Cwmllynog Llanfair Caereinion Welshpool SY21 0HF

Section 191 application for a certificate of lawfulness for an existing use namely the Installation of Biomass Boilers within a farm building. There are no documents published with this application.

The meeting **MAKES NO COMMENT** as there were no documents provided.

Cllr W Williams and Cllr I Davies took no part in the discussions.

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190.3 Planning decisions for period February and March 2022

The meeting noted the list of planning decisions issued by Powys County Council.

191. Erw Ddwr

The meeting considered which area of Erw Ddwr are to be used for new grave locations as the spaces available in the current central area is now limited.

The meeting **AGREED** to use the section of the graveyard to the right looking from the entrance gate. The Town Clerk will look into what paths will be required to service the area.

Proposed by Cllr Viola Evans and seconded by Cllr Hazel Davies. The vote was unanimous.

192. Youth Club provision

The meeting considered report on Youth Club provision in Llanfair Caereinion as set out at appendix D to the agenda.

The next stage is to prepared a more detailed way forward and seek a start-up grant for the facility.

The meeting **AGREED** to adopt the plan in principle. The Town Clerk is to seek grant aid and prepare a paper in more detail for council approval when it is ready.

Proposed by Cllr Rob Astley and seconded by Cllr Viola Evans. The vote was unanimous.

193. Tourism Plan

This item was deferred until the Council Meeting to be held in May.

194. LLANFAIR CAEREINION EDUCATIONAL CHARITY - reference 507204

The meeting received a report on this Charity. The Council has been asked to appoint two trustees to this Charity.

The meeting **AGREED** that the two trustees shall be Cllr Wyn Williams and Cllr Ian Davies.

The meeting also agreed that it would be good if Town Clerk were invited to administer the Trust.

Proposed by Cllr Rob Astley and seconded by Cllr Ursula Griffiths. The vote was unanimous.

195. Powys County Councillor

195.1 General

There was a report from Cllr G Jones read out be the Chair covering an update on the precept (3.49%), 3g pitch at the High School, New Head teacher at the High School and potholes/drainage issues.

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196. Ukraine

Cllr Gareth Jones thanks all for their kind donations to the Ukraine appeal.

The meeting considered the following:

- i) The donations collected totalling £330 should be paid over to the HelpUkraine charity. Further collections via the Chronicle should be dealt with the same way.
The meeting **AGREED** the above. Proposed by Cllr Ursula Griffiths and seconded by Cllr Hazel Davies. The vote was 7 in favour, 0 against and 1 abstention.
- ii) The meeting also **AGREED** to include the flag of Ukraine on one of the flag poles when installed in Broad Street/High Street.

197. Town Clerks Report

The following matters were brought forward for consideration:

197.1 Hockey Club

The meeting received an update on request for a container at Mount Field.

As other discussions had taken place outside the meeting the matter was deferred for the time being.

197.2 Allotments

An update on progress leading to provision of allotments was given. Contact details of the land owner to be approached is awaited.

197.3 Youth Council Plan

The meeting was given an update on progress with Youth Council & the Youth Plan. A draft Youth Plan has been prepared and will be ready for presentation at the April meeting.

197.4 Deri Woods wildlife surveys.

The Town Clerk reported that a grant of £4,000 has been confirmed for Deri Woods (works to paths and drainage) through the Deri Woods Trust..

To support the grant there are three policies which need to be confirmed.

The Town Clerk has met with Bridgen Construction and a quote for the works is awaited.

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197.5 Policies for approval

The following policies were reviewed and **agreed** as follows:

- a) Equality and diversity policy.
- b) Dissolution policy.
- c) Safeguarding policy.

It was noted that such policies apply not only to the Council but those who use Council facilities.

Proposed by Cllr Ian Davies seconded by Cllr Geraint Peate. The vote was unanimous.

197.6 3g Sports Pitch Proposal at the High School

The meeting discussed the issues which have arisen with regard to the above.

There was an extensive discussion covering a range of issues.

The Town Clerk advised that no decisions could be made as the item was substantive and had not been included on the meeting agenda.

The meeting **AGREED** to call a Council Meeting for Monday 21st March 2022 in the main hall of the Institute. The agenda to include only this item. The Town Clerk is to invite a representative from the Football Club, Rugby Club, Hockey Club, High School and Leisure Centre to attend.

The meeting will need to be well managed to ensure a good discussion and a good decision arrived at with regards to the preparation of a letter to PCC with the Town Council viewpoint.

197.7 Chronicle and Welsh Translation

Consideration was given to translation of the newsletter into Welsh alongside the English. This would increase the size of the booklet from 24 to 36 pages.

There is also a need to complete the works to make the website fully bi-lingual.

It was **AGREED** that this work should progress with:

- i) The Chronicle bi-lingual in the June issue.
- ii) The Town Clerk will progress work to the website.

The Town Clerk will contact a gentleman in Llanfair Caereinion on translation of both the Chronicle and the website. Cllr Wyn Williams will also check out his contacts. Grant aid to help with the website translation is to be sought.

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197.8 Queens Jubilee Celebrations

Further work is being done to complete a final plan.

The Town Clerk is to prepare details and complete research on what is required so that the Council can confirm the final plans at its meeting on 11th April 2022.

The Town Clerk is also to host a meeting in the Black Lion (upper room) where any members of the public present can give their views.

197.9 Elections

The Town Clerk updated the meeting regarding the forthcoming elections and made available nomination forms. The Town Clerk is to be available on Friday afternoons from now until 1st April 2022 to meet anyone interested in standing for election.

198. Dates of the next meeting

The Council noted the date of the next meeting being Monday 11th April 2022 at 7pm in the Youth Room of the Institute.

199. Actions to be taken forward from the meeting

The following actions are to be taken forward from the meeting:

No	Item	Actioned by
1	Minutes of the meeting to be posted on the website and circulated	Town Clerk
2	Issue agenda for an extra Council Meeting to be held on Monday 21 st March with invitations as noted in the minutes.	Town Clerk
3	Youth Club plan to be developed with grant aid.	Town Clerk
4	Arrange a meeting in the Black Lion to meet the public regarding the Queens Jubilee.	Town Clerk
5	Inform PCC of planning consultation decisions.	Town Clerk
6	Implement Erw Ddwr layout for new area of graves.	Town Clerk
7	Inform Educational Charity of Trustee elections.	Town Clerk
8	Arrange for Ukraine flag on flag pole.	Town Clerk
9	Pass on donations to the HelpUkraine charity.	Town Clerk
10	Post new policies on the website.	Town Clerk
11	Arrange for Welsh Translator for website.	Town Clerk/Chair
12	Arrange for Welsh Translator for the Chronicle.	Town Clerk/Chair

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APPENDIX A

Orders for payment

Power	Payable to	Gross	VAT	Net	Cheque no
LGA1972	Office Rent (February)	£108.33	£0.00	£108.33	SO
LGA1972	Clerks Salary (February)	£470.8	£0.00	£478.80	101735
LGA1972	R Houghton (February)	£180.00	£0.00	£180.00	SO
LGA1972	R A Robinson Expenses	£115.05	£11.21	£126.26	101537
LGA1972	Hampshire Flags (Tourism grant aided)	£1,275.30	£255.06	£1,530.36	101736
LGA1972	Rob Isaac	£267.00	£0.00	£267.00	101738
LGA1972	Mid Wales Print	£290.00	£0.00	£290.00	101739
LGA1972	Wicksteed	£18,000.00	£3,000.00	£15,000.00	101740
LGA1972	HSBC	£14.00	£0.00	£14.00	DD
LGA1972	British Gas Chapel (February)	£120.06	£6.03	£114.03	DD
LGA1972	British Gas Toilets (February)	£33.33	£1.66	£31.67	DD
LGA1972	Rachael Houghton (March)	£180.00	£0.00	£180.00	SO
LGA1972	Office rent (March)	£108.33	£0.00	£108.33	SO
LGA1972	Election fee PCC	£130.00	0.00	£130.00	101741
LGA1972	Training – RAR	£150.00	£25.00	£125.00	101742
LGA1972	A Sterly Mural Deri Woods	£500.00	£0.00	£500.00	101743
LGA1972	Clerks Salary (March)	£477.64	£0.00	£477.64	101747
LGA1972	R A Robinson Expenses	£175.15	£15.73	£190.88	101746
LGA1972	Immersion Theatre	£240.00	£40.00	£200.00	101744
LGA1972	PCC School Crossing			£3,464.14	101755
LGA1972	Tourism Grant Mid Wales Sign & Print	£1,652.00	£0.00	£1,652.00	101752
LGA1972	Tourism Grant Mid Wales Sign & Print	£800.00	£160.00	£960.00	101754
LGA1972	R A Robinson (Deri Woods)	£72.59	£0.00	£72.59	101749
LGA1972	Rob Issac	£120.00	£0.00	£120.00	101750
LGA1972	O Edwards (Tourism Grant consultant)	£975.00	£0.00	£975.00	101753

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